



BONITA SPRINGS LITTLE LEAGUE
LITTLE LEAGUE BASEBALL & SOFTBALL



2026 BSLL Safety Manual

For Managers, Coaches, Players, and Parents

League ID #3091807



"Safety is everyone's responsibility"



BONITA SPRINGS LITTLE LEAGUE

LITTLE LEAGUE BASEBALL & SOFTBALL



Table of Contents

<u>Section</u>	<u>Page #</u>
Safety Mission Statement	2
Safety Code	2-3
Emergency Procedures & Phone Numbers	4
Misc. Training / Volunteer Procedures	5
Weather Procedures	6-7
Concession Stand Procedures	8-10
Player Health and Safety	11
Concussion Policy	12
Accident Reporting Procedures	13-14
Appendix	15
Volunteer Application	16
Accident Form	17
Medical Release Form	18
Sportsmanship Agreement	19



BONITA SPRINGS LITTLE LEAGUE
LITTLE LEAGUE BASEBALL & SOFTBALL



BSLL Safety Mission Statement

To provide the safest possible environment for our players, fans, managers, coaches and umpires by adhering to a safety code that will not be compromised by the decisions and actions of the league's members.

BSLL Safety Code

A Safety Awareness Program was introduced by Little League Baseball to create awareness through education and information, to provide a safer environment for kids and all participants of Little League Baseball. In support of this initiative, the following items have been incorporated into our league's safety code.

It is the responsibility of every adult member of Bonita Springs Little League to understand and implement this Safety Plan.

- All managers and coaches should be trained in first-aid procedures.
- Each team will know where the fully stocked first-aid kit is located.
- Plan for the timely acquisition of emergency medical services in advance of all games and practices (i.e., cell phones, local emergency numbers, etc.)
- Do not practice or play games when weather or field conditions are unfavorable, or when there is inadequate lighting. The umpire has the final say as to whether a game can continue or not.
- Coaches and umpires shall inspect play areas for holes, damage, stones, glass and other foreign objects prior to games and practices. Unsafe field conditions must be reported to the Safety Officer and conditions must be corrected before play may resume.
- Store all team equipment in dugouts or behind fences, not within the area defined by the umpires as "in play".
- Only players, managers, coaches and umpires are permitted on the playing field or in dugouts during games and practice sessions.
- Coaches are responsible for keeping bats and loose equipment off the playing field.



BONITA SPRINGS LITTLE LEAGUE

LITTLE LEAGUE BASEBALL & SOFTBALL



- Perform all pre-game warm-ups within the confines of the playing field and not within areas that are frequented by spectators.
- Before each game or practice, inspect the condition and proper fit of equipment. Replace any unsafe equipment. Discard and destroy rejected equipment to prevent salvaging and reuse.
- Batters must wear Little League approved protective helmets during batting practice and games. Base runners must also wear helmets.



BONITA SPRINGS LITTLE LEAGUE

LITTLE LEAGUE BASEBALL & SOFTBALL



- Catchers must wear a catcher's helmet, mask, throat protector, long model chest protector, shin guards and protective cup with an athletic supporter always (males) for all practices and games. **NO EXCEPTIONS.**
- Modifications to equipment such as initials, decals, paint or other that varies from the original manufactured product will not be permitted.
- *Managers should encourage all male players, especially infielders to wear protective cups and supporters during practices and games.
- Headfirst slides are not permitted in the Majors Division or lower unless returning to a bag.
- Do not use anchored bases at any time.
- Shoes with metal spikes are not permitted in the Majors Division and lower. Shoes with molded cleats are permissible.
- Do not allow "horse play" during practices and games.
- Please follow all LL Bat Regulations per Division.
- Pitchers and catchers should wear only dark-colored long sleeve undergarments during colder weather (white can hide the ball as it leaves the hand and be dangerous)
- The use of protective mouth guards by all players is encouraged, especially infielders.
- Players must not wear watches, rings, sleeves, necklaces, pins or metallic items except for emergency medical bracelets (which must be taped in place or secured with a soft sweat/wristband) during games and practices.
- Managers and coaches may not warm up pitchers before or during a game. This includes standing at backstop during practice as an informal catcher for batting practice.
- No alcohol or drugs are allowed on the premises at any time.
- The use of reduced impact balls will be required for Tee ball.

Suggestions for Improved Safety Code

Any comments or suggestions regarding this safety code should be made to the Safety Officer. Suggestions from coaches, parents and players concerning ways to improve safety are welcome.



BONITA SPRINGS LITTLE LEAGUE
LITTLE LEAGUE BASEBALL & SOFTBALL



Emergency Procedures

- Provide or assist in obtaining medical attention for those who require it.
- Notify parents or emergency contact as soon as possible
- Know your limitations and degree of training. DIAL 911 if there is any doubt.
- Never administer any medication.
- Never provide food or any beverage other than water.
- Get help when providing first aid, CPR or an AED (Automatic External Defibrillator).
- Don't transport an injured person.
- Report any incident or potential safety hazard to the Safety Officer.

BSLL Emergency Phone Numbers

Emergencies
Lee County Non-Emergency

911
(239) 477-1000

President: Matt Garry
Vice President: Nate Lane
Secretary: Kayla Fulgham
Treasurer: Morris Parker
Player Agent: Amanda Karth
Safety Officer: Nicole Lynn
Equipment Coordinator: Chris Levesque
Softball Chair: Cory Lauer
Sponsorship Committee Chair: Kelly Wilkening



BONITA SPRINGS LITTLE LEAGUE

LITTLE LEAGUE BASEBALL & SOFTBALL



Misc. Training / Volunteer Procedures

Facility Survey

Each year, a facility survey shall be conducted in accordance with Little League's ASAP program. This form can be found at the Little League web site: <http://www.littleleague.org>

Mandatory Coaches Training

Each year the Bonita Springs Little League will provide coach training in proper mechanics, Little League philosophy and Code of Conduct. The 2024 Coaches Clinic will be held on site at the Bonita Springs Little League fields. This course is mandatory for any head coach for the 2024 spring/fall season. Each coach will be required to submit their background check and signed

First Aid

The league will make first-aid training available through local professional volunteers or through Little Leagues' Emergency Management Training Program. This year's Training Program will be held after the mandatory Coaches Clinic. Volunteers must obtain equivalent training if they are unable to attend the league's training sessions. It is recommended that each team have a Safety Officer. This can be the manager, a coach or parent. Someone who has attended first aid training should be present at every practice and game.

Mechanics

The league will provide several opportunities for coaches to receive training in coaching proper mechanics. High school or other experienced coaches will conduct the training. All coaches must attend these sessions. Little League philosophy The Little League philosophy is explained to all coach volunteers. The philosophy is communicated as part of a volunteer application.

Concession Managers

Concession Managers will be trained in safe food preparation and in the safe use of equipment. The training will include, but not be limited to the following points.

Safe use of equipment

Cleanliness and hygiene

Proper food handling procedures- See "Concession Stand Guidelines"

Players

Coaches will provide ongoing safety instruction on the mechanics of the game.

Players will be taught accident avoidance and the relationship of Little League rules (such as sliding rules) to safety.

Volunteer Application Form

The league requires completion of the official Little League Volunteer Application form for all managers, coaches, board members and other persons, volunteers or hired workers, who provide regular services to the league and/or have repetitive contact with players or teams as well as provide a government- issued photo identification card for ID verification. Using Volunteer Applications, the league will conduct sex offender background checks using an appropriate governmental database.

Weather Procedures

Most of our days in Bonita are warm and sunny but there are those days when the weather turns bad and creates unsafe weather conditions.

Rain:

- Evaluate the strength of the rain. Is it a light drizzle or is it pouring? Determine the direction the storm is moving.
- Evaluate the playing field as it becomes more and more saturated.
- Stop practice if the playing conditions become unsafe - use common sense. If playing a game, consult with the other manager and the umpire to formulate a decision.

Lightning:

- The average lightning strike is 5-6 miles long with up to 30 million volts at 100,000 amps flowing in less than a tenth of a second. The average thunderstorm is 6-10 miles wide and moves at a rate of 25 miles per hour. Once the leading edge of a thunderstorm approaches to within 10 miles, you are at immediate risk due to the possibility of lightning strokes coming from the storm's overhanging anvil cloud. This fact is the reason that many lightning deaths and injuries occur with clear skies overhead. On average, the thunder from a lightning stroke can only be heard over 3-4 miles, depending on terrain, humidity and background noise around you. By the time you can hear the thunder, the storm has already approached to within 3-4 miles! The sudden cold wind that many people use to gauge the approach of a thunderstorm is the result of downdrafts and usually extends less than 3 miles from the storm's leading edge. By the time you feel the wind, the storm can be less than 3 miles away!

If the weather alarm goes off!!!!

- Suspend all games and practices immediately.
- Stay away from metal including fencing and bleachers.
- Do not hold metal bats.
- Get players to walk, not run to their parent's or designated driver's cars and wait for your decision on whether to continue the game or practice.

Hot Weather

Here in SWFL we are subject to very hot weather. Precautions must be taken in order to make sure the players on your team do not dehydrate or hyperventilate.

- **Suggest players take drinks of water when coming on and going off the field between innings.**
- **If a player looks distressed while standing in the hot sun, substitute that player and get him/her into the shade of the dugout or other shelter A.S.A.P.**
- **If a player should collapse as a result of heat exhaustion, call 9-1-1 immediately. Get the player to drink water and use the instant ice bags supplied in your First-Aid Kit to cool him/her down until the emergency medical team arrives.**

Ultra-Violet Ray Exposure:

This kind of exposure increases an athlete's risk of developing a specific type of skin cancer known as melanoma. The American Academy of Dermatology estimates that children receive 80% of their lifetime sun exposure by the time that they are 18 years old. OSLL recommends the use of sunscreen with a SPF (sun protection factor) of at least 30 as a means of protection from damaging ultraviolet light.

Concession Stand Safety Procedures

The following information is intended to help you run a healthful concession stand. Following these simple guidelines will help minimize the risk of food borne illness.

- 1. Menu.** Keep your menu simple, and keep potentially hazardous foods (meats, eggs, dairy products, protein salads, cut fruits and vegetables, etc.) to a minimum.
- 2. Avoid using precooked foods or leftovers.** Use only foods from approved sources, avoiding foods that have been prepared at home. Complete control over your food, from source to service, is the key to safe, sanitary food service.
- 3. Cooking.** Use a food thermometer to check on cooking and holding temperatures of potentially hazardous foods. All potentially hazardous foods should be kept at 41° F or below (if cold) or 140° F or above (if hot). Ground beef and ground pork products should be cooked to an internal temperature of 155° F, poultry parts should be cooked to 165° F. Most food borne illnesses from temporary events can be traced back to lapses in temperature control.
- 4. Reheating.** Rapidly reheat potentially hazardous foods to 165° F. Do not attempt to heat foods in crock pots, steam tables, over sterno units or other holding devices. Slow-cooking mechanisms may activate bacteria and never reach killing temperatures.
- 5. Cooling and Cold Storage.** Foods that require refrigeration must be cooled to 41° F as quickly as possible and held at that temperature until ready to serve. To cool foods down quickly, use an ice water bath (60% ice to 40% water), stirring the product frequently, or place the food in shallow pans no more than 4 inches in depth and refrigerate. Pans should not be stored one atop the other and lids should be off or ajar until the food is completely cooled. Check the temperature periodically to see if the food is cooling properly. Allowing hazardous foods to remain unrefrigerated for too long has been the number ONE cause of food borne illness.
- 6. Hand Washing.** Frequent and thorough hand washing remains the first line of defense in preventing food borne disease. The use of disposable gloves can provide an additional barrier to contamination, but they are no substitute for hand washing!
- 7. Health and Hygiene.** Only healthy workers should prepare and serve food. Anyone who shows symptoms of disease (cramps, nausea, fever, vomiting, diarrhea, jaundice, etc.) or who has open sores or infected cuts on the hands should not be allowed in the food concession area. Workers should wear clean outer garments and should not smoke in the concession area. The use of hair restraints is recommended to prevent hair ending up in food products.
- 8. Food Handling.** Avoid hand contact with raw, ready to eat foods and food contact surfaces. Use an acceptable dispensing utensil to serve food. Touching food with bare hands can transfer germs to food.

9. **Dish Washing-** Use disposable utensils for food service. Keep your hands away from food contact surfaces, and never reuse disposable dishware. Ideally, dishes and utensils should be washed in a four-step process:
 - Washing in hot soapy water.
 - Rinsing in clean water.
 - Chemical or heat sanitizing; and
 - Air drying.
10. **Ice-** Ice used to cool cans/bottles should not be used in cup beverages and should be stored separately. Use a scoop to dispense ice; never use the hands. Ice can become contaminated with bacteria and viruses and cause food borne illness.
11. **Wiping Cloths -**Rinse and store your wiping cloths in a bucket of sanitizer (example: 1 gallon of water and 1/2 teaspoon of chlorine bleach). Change the solution every two hours. Well sanitized work surfaces prevent cross-contamination and discourage flies.
12. **Insect Control and Waste-** Keep foods covered to protect them from insects. Store pesticides away from foods. Place garbage and paper wastes in a refuse container with a tight-fitting lid. Dispose of wastewater in an approved method (do not dump it outside). All water used should be potable water from an approved source.
13. **Food Storage and Cleanliness-** Keep foods stored off the floor at least six inches. After your event is finished, clean the concession area and discard unusable food. Remember: Training your concession stand volunteers is one of the 12 requirements for a qualified safety plan

Since the staff at concession stands may not be professional food workers, it is important that they be thoroughly instructed in the proper method of washing their hands. The following may serve as a guide:

- Use soap and warm water.
- Rub your hands vigorously as you wash them.
- Wash all surfaces including the backs of hands, wrists, between fingers and under fingernails.
- Rinse your hands well.
- Dry hands with a paper towel.
- Turn off the water using a paper towel, instead of your bare hands. Wash your hands in this fashion before you begin work and frequently during the day, especially after performing any of these activities:
 - After touching bare human body parts other than clean hands and clean, exposed portions of arms.
 - After using the restroom.
 - After caring for or handling animals.
 - After coughing, sneezing, using a handkerchief or disposable tissue.
 - After handling soiled surfaces, equipment or utensils.
 - After drinking, using tobacco, or eating.
- During food preparation, as often as necessary to remove soil and contamination and to prevent cross- contamination when changing tasks.
- When switching between working with raw food and working with ready-to-eat food.

- Directly before touching ready-to-eat food or food contact surfaces.
- After engaging in activities that contaminate hands.

Top Six Causes for Food Borne Illness

From experience, the US Centers for Disease Control and Prevention (CDC) list these circumstances as the most likely to lead to illness. Check this list to make sure your concession stand has covered these common causes of food borne illness.

- Inadequate cooling and cold holding.
- Preparing food too far in advance for service.
- Poor personal hygiene and infected personnel.
- Inadequate reheating.
- Inadequate hot holding.
- Contaminated raw foods and ingredients.



BONITA SPRINGS LITTLE LEAGUE
LITTLE LEAGUE BASEBALL & SOFTBALL



Player Health and Safety

Conditioning

Conditioning is an intricate part of accident prevention. Extensive studies on the effect of conditioning, commonly known as “warm-up,” have demonstrated that:

The stretching and contracting of muscles just before an athletic activity improves general control of movements, coordination and alertness.

Such drills also help develop the strength and stamina needed by the average youngster to compete with minimum accident exposure. The purpose of stretching is to increase flexibility within the various muscle groups and prevent tearing from overexertion. Stretching should never be done forcefully, but rather in a gradual manner to encourage looseness and flexibility.

Hints on Stretching

Stretch necks, backs, arms, thighs, legs and calves.

Don't ask the child to stretch more than he or she is capable of.

Hold the stretch for at least 10 seconds.

Don't allow bouncing while stretching. This tears down the muscle rather than stretching it.

Have one of the players lead the stretching exercises.

Hints on Calisthenics

Repetitions of at least 10.

Have kids synchronize their movements.

Vary the upper body with lower body.

Keep the pace up for a good cardiovascular workout.

Most importantly: - take the time to warm up and stretch before beginning any game-related drills, including throwing and catching



BONITA SPRINGS LITTLE LEAGUE
LITTLE LEAGUE BASEBALL & SOFTBALL



Concussion Policy

The Florida law is found at Florida Statutes Annotated (F.S.A.), Title XLVIII, Section 1006.20(2)(j), (k), (l), and (m). under the K-20 Florida Education Code. Section 1006.20 is titled Athletics in public K-12 Schools.

The Florida law requires the Florida High School Athletic Association (FHSAA) adopt guidelines to educate coaches, officials, administrators and student athletes and their parents about the nature and risk of concussion and head injury, to adopt policies requiring a candidate for an interscholastic athletic team to sign and return an informed consent annually prior to participation, to develop guidelines providing for the immediate removal of student suspected of sustaining a concussion or head injury and prohibiting return to practice or competition until a written medical clearance has been received from an appropriate health care provider.

There is another Florida law, which is found under chapters outlining Criminal Procedures and Corrections at F.S.A. relating to concussions. Title XLVII, Section 943.0438 titled Athletic Coaches for Independent Sanctioning Authorities ("ISA"), which in part requires background screening of each current and prospective coach of an independent sanctioning authority. The statute defines an "ISA" as a private, non-governmental entity that organizes, operates, or co-ordinates a youth athletic team in the state if the team includes one or more minors and is not affiliated with a private school. The statute also defines athletic coach as someone who is authorized by an ISA to work as a coach, assistant coach or referee for 20 or more hours within a calendar year, whether for compensation or on a voluntary basis for an athletic team in the State of Florida and having contact with one or more minors on the youth athletic team. The law also provides that an "ISA" maintains documentation of all background screenings for a minimum period of at least five (5) years. An "ISA" shall develop guidelines to educate athletic coaches, officials, administrators and youth athletes and their parents or guardians of the nature and risk of concussion and head injury, adopt policies requiring the parent or guardian to sign an informed consent annually prior to any participation by the youth athlete and requiring immediate removal of a youth athlete suspected of sustaining a concussion or head injury from any activity and prohibit a return to play or practice until a medical clearance is received from an appropriate health care practitioner.



BONITA SPRINGS LITTLE LEAGUE
LITTLE LEAGUE BASEBALL & SOFTBALL



Accident Reporting

What to Report

An incident that causes any player, manager, coach, umpire, or volunteer to receive medical treatment and/or first aid must be reported to the safety officer.

This includes passive treatments such as the evaluation and diagnosis of the extent of the injury or period of rest.

In addition, you are strongly encouraged to report any "near miss" incidents (nobody was hurt, but they could have been), or safety suggestions you may have. A lesson you've learned today may become a preventive action tomorrow – please let us know of any concerns you may have – bees' nests close to the field, poison ivy, damaged equipment, or even best practices you've experienced elsewhere. Safety, like baseball, is a team effort!

When to Report

Report all incidents to the Safety Officer within 48 hours. The 2024 Safety Officer is Chris Levesque. He can be reached at (239) 273-7817. If unavailable, contact Vice-President, Nate Late at (217) 412-5933

Typically, reports will be made by telephone, however any other method is acceptable. As a minimum, the reports must contain:

- **The name and phone number of the individual involved**
- **The date, time and location of the incident**
- **A detailed description of the incident**
- **An estimation of the extent of any injury**
- **The name and phone number of the person reporting the injury**

Attached is an "Activities/Reporting" form that may be used to report an incident or as a guide to report an incident by telephone.



BONITA SPRINGS LITTLE LEAGUE

LITTLE LEAGUE BASEBALL & SOFTBALL



Safety Officer's Responsibilities

- Within 48 hours of receiving an incident report, the Safety Officer will contact the injured party or the party's parents. The information received will be verified.
- The status of the injured party will be discussed. If the injured party required other medical treatment (i.e., Emergency Room visit, doctor's visit, etc.) the parent or guardian will be advised of the Bonita Springs Little League's insurance coverage and the provisions for submitting claims.
- If the injuries are more than minor in nature, the Safety Officer shall periodically call the injured party to check on the status of the injuries. The Safety Officer shall help regarding insurance until such time as the incident is considered "closed" (i.e., no further claims are expected and/or the individual is participating in the league again).

How the Insurance Works

1. First have the child's parents file a claim under their insurance policy, Blue Cross, Blue Shield or any other insurance protection available.
2. Should the family's insurance plan not fully cover the injury treatment, the Little League CNA Policy will help pay the difference, after a \$50 deductible per claim, up to the maximum stated benefits.
3. If the child is not covered by any family insurance, the Little League CAN Policy becomes primary and will provide benefits for all covered injury treatment costs, after a \$50 deductible per claim, up to the maximum benefits of the policy.
4. Treatment of dental injuries can extend beyond the normal fifty-two-week period if dental work must be delayed due to physiological changes of a growing child. Benefits will be paid at the time treatment is given, even though it may be some years later. Maximum dollar benefit is \$500 for eligible dental treatment after the normal fifty-two-week period, subject to the \$50 deductible per claim.

Filing a Claim:

When filing a claim, all medical costs should be fully itemized. If no other insurance is in effect, a letter from the parent's/guardian's or the claimant's employer explaining the lack of group or employer insurance must accompany a claim form. On dental claims, it will be necessary to fill out a Major Medical Form, as well as a Dental Form; then submit them to the insurance company of the claimant, or parent(s)/guardian(s), if the claimant is a minor. "Accident damage to whole, sound, normal teeth as a direct result of an accident" must be stated on the form and bills. Forward a copy of the insurance company's response to Little League Headquarters. Include the claimant's name, League ID, and year of the injury on the form. Claims must be filed with the HCLL Safety Officer.



BONITA SPRINGS LITTLE LEAGUE
LITTLE LEAGUE BASEBALL & SOFTBALL



Appendix

Attached forms for your use

- Volunteer application
- Accident Notification form
- Medical Release form
- Philosophies and Responsibilities form
- Sportsmanship Rules and Regulations



Little League® Volunteer Application – 2024



This volunteer application should only be used if a league is manually entering information into JDP or an outside background check provider that meets the standards of Little League Regulations 1(c)(9). THIS FORM SHOULD NOT BE COMPLETED IF A LEAGUE IS UTILIZING THE JDP QUICKAPP. Visit LittleLeague.org/LocaleGcheck for more information.

A COPY OF VALID GOVERNMENT ISSUED PHOTO IDENTIFICATION MUST BE ATTACHED TO COMPLETE THIS APPLICATION.

All RED fields are required.

Name _____ Date _____
Address _____
City _____ State _____ Zip _____
Social Security # (mandatory) _____
Cell Phone _____ Business Phone _____
Home Phone _____ E-mail Address _____
Date of Birth _____
Occupation _____
Employer _____
Address _____
Special professional training, skills, hobbies: _____
Community affiliations (Clubs, Service Organizations, etc.): _____
Previous volunteer experience (including baseball/softball and youth): _____
1. Do you have children in the program? ☐ Yes ☐ No
If yes, list full name and what level? _____
2. Special Certification (CPR, Medical, etc.)? If yes, list: _____ ☐ Yes ☐ No
3. Do you have a valid driver's license? ☐ Yes ☐ No
Driver's License#: _____ State _____
4. Have you ever been charged with, convicted of, pled no contest, or guilty to any crime(s) involving or against a minor, or of a sexual nature? ☐ Yes ☐ No
If yes, describe each in full: _____
(If volunteer answered yes to Question 4, the local league must contact Little League International.)
5. Have you ever been convicted of or pled no contest or guilty to any crime(s)? ☐ Yes ☐ No
If yes, describe each in full: _____
(Answering yes to Question 5, does not automatically disqualify you as a volunteer.)
6. Do you have any criminal charges pending against you regarding any crime(s)? ☐ Yes ☐ No
If yes, describe each in full: _____
(Answering yes to Question 6, does not automatically disqualify you as a volunteer.)



BONITA SPRINGS LITTLE LEAGUE LITTLE LEAGUE BASEBALL & SOFTBALL



7. Have you ever been refused participation in any other youth programs and/or listed on any youth organization ineligible list? ☐ Yes ☐ No
If yes, explain: _____
(If volunteer answered yes to Question 7, the local league must contact Little League International.)

In which of the following would you like to participate? (Check one or more.)

- ☐ League Official ☐ Umpire ☐ Manager ☐ Concession Stand
☐ Coach ☐ Field Maintenance ☐ Scorekeeper ☐ Other _____

Please list three references, at least one of which has knowledge of your participation as a volunteer in a youth program:

Name/Phone _____

IF YOU LIVE IN A STATE THAT REQUIRES A SEPARATE BACKGROUND CHECK BY LAW, PLEASE ATTACH A COPY OF THAT STATE'S BACKGROUND CHECK. FOR MORE INFORMATION ON STATE LAWS, VISIT OUR WEBSITE: LittleLeague.org/Regulations

AS A CONDITION OF VOLUNTEERING, I give permission for the Little League organization to conduct background check(s) on me now and as long as I continue to be active with the organization, which may include a review of sex offender registries (some of which contain names only searches which may result in a report being generated that may or may not be me), child abuse and criminal history records, I understand that, if appointed, my position is conditional upon the league receiving no inappropriate information on my background, I hereby release and agree to hold harmless from liability the local Little League, Little League Baseball, Incorporated, the officers, employees and volunteers thereof, or any other person or organization that may provide such information. I also understand that, regardless of previous appointments, Little League is not obligated to appoint me to a volunteer position. If appointed, I understand that, prior to the expiration of my term, I am subject to suspension by the President and removal by the Board of Directors for violation of Little League policies or principles.

Applicant Signature _____ Date _____

If Minor/Parent Signature _____ Date _____

Applicant Name (please print or type) _____

NOTE: The local Little League and Little League Baseball, Incorporated will not discriminate against any person on the basis of race, creed, color, national origin, marital status, gender, sexual orientation or disability.

LOCAL LEAGUE USE ONLY:

Background check completed by league officer _____ on _____
System(s) used for background check (minimum of one must be checked):

Review the Little League Regulation 1(c)(9) for all background check requirements

☐ JDP (includes review of the US Center of SafeSport's Centralized Disciplinary Database and Little League International Ineligible/Suspended List) OR

- ☐ National Criminal Database check ☐ U.S. Center of SafeSport's Centralized Disciplinary Database and Little League International Ineligible/Suspended List
☐ National Sex Offender Registry ☐ National Sex Offender Registry Database and Little League International Ineligible/Suspended List

*Please be advised that if you use JDP and there is a name match in the few states where only name match searches can be performed you should notify volunteers that they will receive a letter or email directly from JDP in compliance with the Fair Credit Reporting Act containing information regarding all the criminal records associated with the name, which may not necessarily be the league volunteer.

Only attach to this application copies of background check reports that reveal convictions of this application.
☐ Proof of completion of Abuse Awareness Training for Adults provided to league



BONITA SPRINGS LITTLE LEAGUE

LITTLE LEAGUE BASEBALL & SOFTBALL



LITTLE LEAGUE® BASEBALL AND SOFTBALL ACCIDENT NOTIFICATION FORM INSTRUCTIONS

Send Completed Form To:
Little League, International
539 US Route 15 Hwy, PO Box 3485
Williamsport PA 17701-0485
Accident Claim Contact Numbers:
Phone: 570-327-1674 Fax: 570-326-9280

1. This form must be completed by parents (if claimant is under 19 years of age) and a league official and forwarded to Little League Headquarters within 20 days after the accident. A photocopy of this form should be made and kept by the claimant/parent. Initial medical/dental treatment must be rendered within 30 days of the Little League accident.
2. Itemized bills including description of service, date of service, procedure and diagnosis codes for medical services/supplies and/or other documentation related to claim for benefits are to be provided within 90 days after the accident date. In no event shall such proof be furnished later than 12 months from the date the medical expense was incurred.
3. When other insurance is present, parents or claimant must forward copies of the Explanation of Benefits or Notice/Letter of Denial for each charge directly to Little League Headquarters, even if the charges do not exceed the deductible of the primary insurance program.
4. Policy provides benefits for eligible medical expenses incurred within 52 weeks of the accident, subject to Excess Coverage and Exclusion provisions of the plan.
5. **Limited** deferred medical/dental benefits may be available for necessary treatment incurred after 52 weeks. Refer to insurance brochure provided to the league president, or contact Little League Headquarters within the year of injury.
6. Accident Claim Form must be fully completed - including Social Security Number (SSN) - for processing.

League # <u>57</u>		League I.D. _____	
Name of Injured Person/Claimant _____		SSN _____	Age _____
Date of Birth (MM/DD/YY) _____		Sex _____	☐ Female ☐ Male
Name of Parent/Guardian, if Claimant is a Minor _____		Home Phone (Inc. Area Code) _____	Bus. Phone (Inc. Area Code) _____
Address of Claimant _____		Address of Parent/Guardian, if different _____	

The Little League Master Accident Policy provides benefits in **excess** of benefits from other insurance programs subject to a \$50 deductible per injury. "Other insurance programs" include family's personal insurance, student insurance through a school or insurance through an employer for employees and family members. Please CHECK the appropriate boxes below. If YES, follow instruction 3 above.

Does the insured Person/Parent/Guardian have any insurance through:

Employer Plan	☐ Yes ☐ No	School Plan	☐ Yes ☐ No
Individual Plan	☐ Yes ☐ No	Dental Plan	☐ Yes ☐ No

Date of Accident _____	Time of Accident _____	Type of Injury _____
☐ AM ☐ PM		

Describe exactly how accident happened, including playing position at the time of accident:

Check all applicable responses in each column:

- | | | | | |
|---|---|---|---|--|
| ☐ BASEBALL | ☐ CHALLENGER (4-18) | ☐ PLAYER | ☐ TRYOUTS | ☐ SPECIAL EVENT (NOT GAMES) |
| ☐ SOFTBALL | ☐ T-BALL (4-7) | ☐ MANAGER, COACH | ☐ PRACTICE | ☐ SPECIAL GAME(S) |
| ☐ CHALLENGER | ☐ MINOR (6-12) | ☐ VOLUNTEER UMPIRE | ☐ SCHEDULED GAME | (Submit a copy of your approval from Little League Incorporated) |
| ☐ TAD (2ND SEASON) | ☐ LITTLE LEAGUE (9-12) | ☐ PLAYER AGENT | ☐ TRAVEL TO | |
| | ☐ INTERMEDIATE (50/70) (11-13) | ☐ OFFICIAL SCOREKEEPER | ☐ TRAVEL FROM | |
| | ☐ JUNIOR (12-14) | ☐ SAFETY OFFICER | ☐ TOURNAMENT | |
| | ☐ SENIOR (13-16) | ☐ VOLUNTEER WORKER | ☐ OTHER (Describe) | |
| | ☐ BIG (14-18) | | | |

I hereby certify that I have read the answers to all parts of this form and to the best of my knowledge and belief the information contained is complete and correct as herein given.

I understand that it is a crime for any person to intentionally attempt to defraud or knowingly facilitate a fraud against an insurer by submitting an application or filing a claim containing a false or deceptive statement(s). See Remarks section on reverse side of form.

I hereby authorize any physician, hospital or other medically related facility, insurance company or other organization, institution or person that has any records or knowledge of me, and/or the above named claimant, or our health, to disclose, whenever requested to do so by Little League and/or National Union Fire Insurance Company of Pittsburgh, Pa. A photostatic copy of this authorization shall be considered as effective and valid as the original.

Date _____	Claimant/Parent/Guardian Signature (In a two parent household, both parents must sign this form.) _____
Date _____	Claimant/Parent/Guardian Signature _____



BONITA SPRINGS LITTLE LEAGUE

LITTLE LEAGUE BASEBALL & SOFTBALL



For Residents of California:

Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

For Residents of New York:

Any person who knowingly and with the intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

For Residents of Pennsylvania:

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

For Residents of All Other States:

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

PART 2 - LEAGUE STATEMENT (Other than Parent or Claimant)

Name of League	Name of Injured Person/Claimant	League I.D. Number
Name of League Official	Position in League	
Address of League Official	Telephone Numbers (Inc. Area Codes) Residence: () Business: () Fax: ()	

Were you a witness to the accident? ☐ Yes ☐ No

Provide names and addresses of any known witnesses to the reported accident.

Check the boxes for all appropriate items below. At least one item in each column must be selected.

POSITION WHEN INJURED	INJURY	PART OF BODY	CAUSE OF INJURY
☐ 01 1ST	☐ 01 ABRASION	☐ 01 ABDOMEN	☐ 01 BATTED BALL
☐ 02 2ND	☐ 02 BITES	☐ 02 ANKLE	☐ 02 BATTING
☐ 03 3RD	☐ 03 CONCUSSION	☐ 03 ARM	☐ 03 CATCHING
☐ 04 BATTER	☐ 04 CONTUSION	☐ 04 BACK	☐ 04 COLLIDING
☐ 05 BENCH	☐ 05 DENTAL	☐ 05 CHEST	☐ 05 COLLIDING WITH FENCE
☐ 06 BULLPEN	☐ 06 DISLOCATION	☐ 06 EAR	☐ 06 FALLING
☐ 07 CATCHER	☐ 07 DISMEMBERMENT	☐ 07 ELBOW	☐ 07 HIT BY BAT
☐ 08 COACH	☐ 08 EPIPHYSES	☐ 08 EYE	☐ 08 HORSEPLAY
☐ 09 COACHING BOX	☐ 09 FATALITY	☐ 09 FACE	☐ 09 PITCHED BALL
☐ 10 DUGOUT	☐ 10 FRACTURE	☐ 10 FATALITY	☐ 10 RUNNING
☐ 11 MANAGER	☐ 11 HEMATOMA	☐ 11 FOOT	☐ 11 SHARP OBJECT
☐ 12 ON DECK	☐ 12 HEMORRHAGE	☐ 12 HAND	☐ 12 SLIDING
☐ 13 OUTFIELD	☐ 13 LACERATION	☐ 13 HEAD	☐ 13 TAGGING
☐ 14 PITCHER	☐ 14 PUNCTURE	☐ 14 HIP	☐ 14 THROWING
☐ 15 RUNNER	☐ 15 RUPTURE	☐ 15 KNEE	☐ 15 THROWN BALL
☐ 16 SCOREKEEPER	☐ 16 SPRAIN	☐ 16 LEG	☐ 16 OTHER
☐ 17 SHORTSTOP	☐ 17 SUNSTROKE	☐ 17 LIPS	☐ 17 UNKNOWN
☐ 18 TO/FROM GAME	☐ 18 OTHER	☐ 18 MOUTH	
☐ 19 UMPIRE	☐ 19 UNKNOWN	☐ 19 NECK	
☐ 20 OTHER	☐ 20 PARALYSIS/ PARAPLEGIC	☐ 20 NOSE	
☐ 21 UNKNOWN		☐ 21 SHOULDER	
☐ 22 WARMING UP		☐ 22 SIDE	
		☐ 23 TEETH	
		☐ 24 TESTICLE	
		☐ 25 WRIST	
		☐ 26 UNKNOWN	
		☐ 27 FINGER	

Does your league use batting helmets with attached face guards? ☐ YES ☐ NO
If YES, are they ☐ Mandatory or ☐ Optional At what levels are they used?

I hereby certify that the above named claimant was injured while covered by the Little League Baseball Accident Insurance Policy at the time of the reported accident. I also certify that the information contained in the Claimant's Notification is true and correct as stated, to the best of my knowledge.

Date _____ League Official Signature _____



BONITA SPRINGS LITTLE LEAGUE
LITTLE LEAGUE BASEBALL & SOFTBALL



Sportsmanship Agreement

- To provide encouragement, guidance, and instruction so that the players may learn the game of softball/baseball and its rules.
- To facilitate the players growth physically, mentally, and emotionally in order to enable them to achieve a great degree of confidence and self-esteem.
- **TO HAVE FUN!**
- To create an environment where the boys and girls enjoy playing the game. The energy they build up will be out of enthusiasm and desire.
- To develop a team that is skilled, cohesive and competitive by the end of the 20 softball/baseball season.

Player/Parent Responsibilities

- You are expected to be at all practices 10 minutes before we begin.
- Parents should return for pickup 10 minutes prior to the end of practice (or earlier if bad weather or darkness)
- You will be expected to be at all games 30 minutes before the game begins.
- When at practice it will be your responsibility to listen to all of the coaches.
- You will always show respect for yourself, your teammates, coaches, umpires, and the other team as noted in the Sportsmanship Agreement.
- You will encourage fair play.
- You will cheer in a positive manner for all players.
- You will not loudly criticize the opponents.
- You will let the coaches do the coaching.
- You will show respect for the umpires by not openly or otherwise criticizing them in any way that would undermine their authority in the eyes of the children noted in the Sportsmanship Agreement.
- You will display good sportsmanship noted in the Sportsmanship Agreement.

We have read, discussed, and understand the responsibilities and coaching philosophy of the BSLL program and agree to the terms of the Bonita Springs Little League, Little League International and the Sportsmanship Rules and Regulations of Bonita Springs Little League.

Parent Signature: _____ Player Signature: _____ Date _____